

FIRST LADY'S OPPORTUNITY RECOGNITION PROGRAM

Application for Continuing Recognition

Name of Recognized Program¹: _____

This Application is an opportunity to provide updated information about your program, activity, event, organization, or individual achievements to support its continuing recognition as a Commonwealth of Opportunity Awardee. Your original application is on file. Please develop a **narrative of no more than three (3) pages** updating the Office of the First Lady about your program. As you "tell the updated story," please make every effort to address each of the areas listed below. You *may* attach additional materials with your Application for review by the Recognition Selection Panel.

1. Program/activity/organization/individual operation.
2. Specific problem(s) or need(s) being addressed.
3. Contributions of other organizations or groups involved with or assisting your efforts.
4. Intended outcomes or results of the program.
5. Who beneficiaries are and approximate numbers of beneficiaries.
6. Localities where the program/activity operates.
7. Volunteer involvement.
8. Evidence that the program is achieving intended outcomes or results.
9. Approximate budget and primary sources of funding and material contributions.
10. How the program/activity contributes to a "Commonwealth of Opportunity."

I am applying on behalf of the above program for continuing recognition by the First Lady's Opportunity Recognition Program. The information provided is complete and accurate.

Applicant: _____ Date: _____

Signature

Print Name: _____

Address: _____

Telephone(s): _____

E-mail: _____

Please send this form with your narrative and supplementary materials to:

Office of the First Lady of Virginia
P.O. Address 1475
Richmond, VA 23218

¹ For brevity, the word "program" will mean a program, activity, event, organization, or individual.